

## Climate Change Action Plan – 2020/21

The Climate Change Strategy sets out the aspiration for Tonbridge & Malling to be carbon neutral by 2030. The action plan targets will help to support this ambition and will be set and published on an annual basis.

THEME	TARGET	TIMESCALE
<b>Policy and Engagement</b>  Recognise climate change as a corporate commitment for the Council	Ensure climate change is recognised as a priority within the Corporate Strategy 2020 – 2023  Ensure climate change issues and biodiversity goals are considered in decision making, by including climate change impacts within all reports to Council Members.	Adopt revised strategy in 2020  Ongoing
Work with partners to address climate change issues, lower carbon and adapt to the effects of climate change	Sign up to and adopt the principles of the Kent Environment Strategy, Kent and Medway Energy and Low Emissions Strategy and the Climate Change Adaptation and Implementation Plan. Ensure representation and input into key partnership working groups in Kent.	Ongoing
Evidence, prioritise and agree measures to be taken to lower carbon emissions at the Council. In line with GHG Protocol guidance, this will determine which entities and operations will be in scope and secondly determine which emissions sources will be in scope	Appoint consultants to scope out existing carbon footprint and prioritise programme of activity to reduce carbon emissions from TMBC estate and operations. Approve future targets.	September 2020

THEME	TARGET	TIMESCALE
<b>Sustainable Development</b>	Through the grant of planning permission, the Council will seek to deliver sustainable development outcomes in line with the adopted development plan and future amendments to this.	Ongoing
<b>Transport</b> Work with partners to support the delivery of active and sustainable transport infrastructure improvements and initiatives, to encourage the take up of these modes for everyday journeys and support active lifestyles.	<p>Through the grant of planning permission, seek to prioritise active and sustainable travel outcomes within all new developments, and where appropriate to secure s106 contributions towards off-site improvements.</p> <p>Working in partnership with KCC through the West Kent Infrastructure and Transport Sub Group as well as through the Council's Joint Transportation Board, to secure funding for and promote the implementation of active and sustainable transport infrastructure improvements.</p> <p>Using Department for Transport's Emergency Active Travel Fund, work with KCC to introduce a town-wide 20mph zone in Tonbridge.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>March 2021</p>
Review and implement the TMBC corporate staff travel plan and work with KCC through their STAR programme to support the wider take up of work place travel planning, and active travel promotion.	<p>Strengthen the corporate staff travel plan, including cycle to work scheme and other sustainable travel initiatives.</p> <p>Host an active travel road show(s) in the borough, to be delivered by Active Mob (KCC funded), and to encourage business engagement.</p> <p>Bring forward a proposal to work in partnership with KCC and other stakeholders on the preparation of a draft walking and cycling strategy for the borough, to replace the outgoing strategy.</p>	<p>March 2021</p> <p>March 2021</p> <p>March 2021</p>

THEME	TARGET	TIMESCALE
<b>Transport</b>		
Improve the environmental standards of licensed taxis operating in the borough.	Undertake consultation with taxi stake holders regarding a phased vehicle replacement schedule, to meet higher Euro emission standards, working towards vehicles becoming Zero emission capable (ZEC) or Ultra Low Emission (ULEV) over the next 10 years.	March 2021
<b>ULEV</b>		
Provide electric charging points across the borough.	Research cost and practicalities of introducing electric vehicle charging points at Council owned public car parks and the Council Offices. Publish findings.	March 2021
	Working in partnership with Tonbridge and Malling Leisure Trust, research cost and practicalities of introducing electric vehicle charging points at Leisure sites. Publish findings.	March 2021
	Undertake a vehicle replacement schedule (transitioning to ULEV) for all parking vehicles, in line with capital renewals programme and expected lifespan.	Ongoing
<b>Air Quality</b>		
Review Air Quality and put measures in place to reduce emissions.	In partnership with KCC, prepare and launch a public awareness and travel choices campaign.	March 2021
	Consider installation of green walls/increased vegetation. Publish findings.	March 2021

THEME	TARGET	TIMESCALE
<b>Air Quality</b>	In partnership with KCC and linking to the “Smart Cities” agenda, improve public transport information availability by developing App based systems to deliver high quality accessible information.	March 2021
	Develop a borough wide Anti Idling Campaign, to eliminate emissions from idling engines.	March 2021
<b>Habitats and Biodiversity</b>  Strengthen local protection and enhance protection of species, habitats and ecosystems	Working with relevant partners, produce, adopt and publish a Tree Charter for the Borough.	March 2021
	Create a larger wildflower meadow at Leybourne Lakes Country Park	2020
	Install a new sewage disposal plant at Haysden Country Park to reduce amount and frequency of waste being taken offsite.	2020

THEME	TARGET	TIMESCALE
<b>Housing and Energy Conservation</b>	Support our residents by signposting to information on energy efficiency measures and funding schemes so they can make informed decisions. In addition we will seek to assist 10 eligible low income vulnerable to cold households to access affordable warmth in the home through the Council's housing assistance, where other forms of funding are not available or top up funding may be required.	March 2021
	The council purchased four houses in March 2020 and intends to convert them to provide 12 individual units. A feasibility assessment for energy efficiency measures will be included in the project, to explore options such as low carbon heating systems, PV panels and other renewable measures.	March 2021
	Proactively target 75 private rented properties to undertake HHSRS assessment to identify significant hazards including excess cold. As part of this work we will offer energy efficiency advice to landlords and identify properties with a Category 1 Excess Cold hazard present and where necessary the appropriate enforcement action will be taken or the landlord may be eligible for housing assistance to improve the energy efficiency and help reduce carbon emissions.	March 2021

THEME	TARGET	TIMESCALE
<b>Housing and Energy Conservation</b>	Assist with removing barriers for private sector households by working with Kent County Council to target promotion of 'Solar Together' a collective solar group purchasing scheme with the aim of achieving 60-80 accepted Solar Together recommendations by the end of the year. The Council will monitor the response to determine future promotion of this initiative.	March 2021
	Look at the feasibility of setting a minimum energy efficiency standard EPC rating as a licence condition for mandatory licensable Houses in Multiple Occupation (HMOs) and include in the Council adopted guidance on minimum amenity standards for all HMOs, where an Energy Performance Certificate is required.	March 2021
<b>Waste Minimisation and Recycling</b>		
Encourage more people to reduce their waste and make it easier for residents to recycle.	Increase our recycling rate from 43% to 50%	March 2021
	Develop a robust communication plan in partnership with KRP and TMBC media team to further improve resident communications in relation to waste minimisation and recycling.	March 2021
<b>Community and Business Engagement</b>		
Raise awareness of climate change, providing regular updates and information.	Create and maintain a designated climate change web page on the TMBC website.	Ongoing

THEME	TARGET	TIMESCALE
<b>Community and Business Engagement</b>  Support local businesses and encourage sustainable growth in the economy.	Promote and increase uptake of the Council grant scheme to improve local centres and parades. Publicise grants via business newsletters, social media and promotion to ensure that grants (of up to £3,500) are used to deliver energy efficiency measures.	March 2021
	Promote and increase uptake of the LOCASE grant scheme to tackle and adapt to climate change. Publicise grants via business newsletters, social media and promotion.	Ongoing, until end of 2020.
	Promote climate change messaging to local businesses using social media and by publishing a monthly business bulletin to support the climate change agenda.	Ongoing.
	Review Economic Regeneration Strategy to include measures that encourage sustainable economic development and green growth.	March 2021

THEME	TARGET	TIMESCALE
<b>Community and Business Engagement</b>	<p>Working with the Media and Communications Team, develop a communications strategy to raise awareness of domestic housing energy efficiency and renewable energy schemes available.</p> <p>Encourage schools, businesses and churches to appoint Environmental Champions, to increase the visibility of the environmental agenda and share ideas and progress against climate change.</p>	<p>March 2021</p> <p>March 2021</p>
<b>TMBC ESTATE</b>  Reduce the environmental impact of the Council's activities, increasing the sustainability of all our operations.	<p>Change energy supplier to ensure that energy provided to the Council is supplied by renewable sources.</p> <p>Evaluate the viability of installing renewable energy systems at Larkfield Leisure Centre, publish findings.</p> <p>Research cost and practicalities of replacing Council owned pay and display machines to be solar powered. Publish findings.</p>	<p>September 2020</p> <p>March 2021</p> <p>March 2021</p>



THEME	TARGET	TIMESCALE
<b>TMBC ESTATE</b>  Progress the digitisation of services and reduce the amount of paper both internally and being sent out to clients.	Amend Council Procurement Policy to include a requirement that any equipment replacements are more energy efficient with higher environmental standards.	March 2021
	Undertake an assessment of business mileage for all staff and develop a policy to support tele-conferencing and skype meetings to reduce business travel.	March 2021
	Amend the Homeworking Policy to encourage greater take up of homeworking/flexible working where possible, to reduce home to work travel.	March 2021
	Introduce 'Always on VPN' remote working solution to enable staff to work more flexibly.	March 2021
	Introduction of mobile working to improve efficiency and reduce repeat visits along with printing and mailing paper works to clients (Public Health, Housing, Electoral services)	March 2021
	Consolidation of devices and swapping desktop machines to more energy efficient laptops.	March 2021
	Migration of our Disaster Recovery services to a cloud based platform	March 2021
	Introduction of online and automated solutions for internal administrative workflows to further eliminate paper based forms	March 2021

THEME	TARGET	TIMESCALE
<b>TMBC ESTATE</b>	Introduction of online services and e-Billing (Revs & Bens)	March 2021
	Back scanning of existing paper records and digitisation of future documents (Public Health, Environmental protection, Exchequer, Payroll, Planning)	March 2021
	Introduction of a unified “My Account” customer portal enabled via a new CMS and CRM systems including a new functionality and feature-rich Website	March 2021